

Blessed Trinity Cluster Religious Education
119 West Fayette Street
Manchester IA 52057
563.927.4710

Dear Parent/Guardian of Grades K-12:

Welcome to the upcoming 2017-18 Religious Education school year! We trust that your summer is a healthy and holy one!

Please read this entire letter as it contains information pertinent to the upcoming faith formation year for Grades K-12, *including early dismissal classes on Wednesday's for Grades 7-12*. **All registrations will be completed online by clicking on: <https://www.myschoolsystems.com/ArchDbq/DBAC18/> located on the 'Faith Formation' link at www.blessedtrinitycluster.com**. Our e-registration system is up and ready to receive your registrations from August 1-15th. Please note that the **registration deadline is August 15th** for all grades K-12.

Grades K-12 evening classes:

Classes will begin on Wednesday, September 6th. Grades K-6 evening classes will be from 6:30-8:00 pm. Grades 7-12 evening classes will be from 6:45-8:15 pm. The 2017-18 'Evening' schedule for grades K-12 is for reference only - it is always **SUBJECT TO CHANGE** throughout the year. Religious education information is included in the weekly cluster bulletin and can be accessed at www.blessedtrinitycluster.com.

Grades 7-12 Wednesday early dismissal (1:40-2:40) classes:

Classes will begin on Wednesday, August 30th. The 2017-18 Early Dismissal Class schedule is for reference only-it is always **SUBJECT TO CHANGE** through the year. *Note: Be sure and read below the stipulations for attending the afternoon classes (page 2).*

All students must attend the entire class period. Please schedule work and other activities before or after class time. **Arriving late or leaving class early for other activities is considered an unexcused absence.**

Note: If your child will be receiving the sacraments of First Communion or Confirmation please click on the appropriate box during the registration process (under Sacramental Preparation choices) and refer to the corresponding sacramental packets located on the this web page.

If you are a SCRIP user, a tuition invoice with your SCRIP credit deducted will be mailed to you. Be sure and deduct this amount from your ACH payment.

We encourage all parents/students to read the [Cluster Faith Formation Handbook](#) to become familiar with policy and procedures associated with the Blessed Trinity Cluster Faith Formation program.

Payment Options for Grades K-12:

ACH (or EFT electronic funds transfer) is the preferred tuition payment method. You can choose to either pay in full or select the number of payments you desire via ACH. Simply enter your banking information during the registration process on the secure registration site.

We do not want cost to inhibit your child from attending RE. If you anticipate a financial hardship, we encourage you to call Kathy at the cluster office. All inquiries will remain confidential.



Grades K-6 Registration Information

Tuition for Grades K-6 will be **\$50.00**. There will be an additional fee of **\$25.00** for students in 2nd grade who will be receiving the Sacraments of First Reconciliation and First Holy Communion to cover the cost of materials.

Each child is asked to bring a spiral notebook, (grade 1 & 2 excluded), a box of washable markers, and pencil case with 2 sharpened pencils, eraser, and box of crayons, glue, and a pair of scissors appropriate for their age (*Immaculate Conception excluded*). Please have your child's name on their pencil case. They will use these throughout the school year and be returned at the end of the school year.

If your child will be receiving First Reconciliation and First Holy Communion this year and was **NOT** baptized in any of the cluster parishes, please provide a copy of their baptismal certificate from their parish of baptism. Please include this certificate when mailing your tuition payment or ACH Form.

Please call if your child will not be attending class on any given day. We want your child safe. Call the parish office during normal business hours (8-4pm) at 927-4710 or after 6pm on Wednesday's at St. Mary School at 927-3689. You may also email to DBQ123RE@dbqarch.org.

Grades 7-12 Registration Information

Regarding Wednesday afternoon classes for 7-12: We will continue to offer Wednesday afternoon classes from 1:40-2:40 pm on the St. Mary Campus when there is an early dismissal from West Delaware! For your convenience busing will be available for our **7/8th** grade students. Students will board a WD bus at approximately 1:30 for transportation to St. Mary. Students will be transported back to the MS at 2:40 pm for any extracurricular activities they may have at the Middle School. Transportation for Grades 9-12 will be the responsibility of the student. Due to the shorter afternoon sessions (1 hour versus 1.5 hours at night), you will notice the afternoon sessions meet more often throughout the school year than the evening schedule. This is to insure that we meet the diocesan requirements for faith formation. *We understand that your child may have occasional schedule conflicts, however we have noticed this past year that many students used this time to schedule doctor appointments, take make up tests, attend sports practices, etc. If you choose the afternoon session please make sure it is the right fit for your child and that absences are kept to a minimum. While we are excited and pleased to offer this convenient class time we also want to maintain the integrity of our programming by regular formative attendance. Thank you for your cooperation.*

Note Evening Class Time Change: Evening classes will be from 6:45 – 8:15 pm.

Tuition for Grades 7-12 will be **\$100.00**. There will be an additional fee of **\$25.00** for Confirmation students (11th grade) to cover the cost of materials.

All e-registrations are due on August 15th regardless of the session your son/daughter will attend.

Please be sure and call the cluster office at 927-4710 during 8:00 – 4:00 if your child will be absent from class on any given Wednesday. After hours please call the school at 927-3689. We appreciate your cooperation with this! Thank you!

WE'RE ON FACEBOOK

'Like' our [Facebook Page](#) to hear the latest news regarding upcoming events, class cancellations, etc.

We want to make it easy for you to stay in touch with us!

<http://www.facebook.com/blessedtrinitycluster>
and 'Twitter' [@IGNITEdelco](#)